

PET DATABASE TRANSFER REQUEST FORM

Return form via post to proceed with the database transfer request

SECTION 1 – PET & MICROCHIP INFORMATION

Pet Name: _____
Species (e.g., dog, cat): _____
Breed: _____
Microchip Number: _____
Date Microchip Was Implanted (if known): _____

SECTION 2 – CURRENT REGISTERED KEEPER

Full Name: _____
Address: _____
Phone Number: _____
Email: _____
Signature: _____
Date: _____

SECTION 3 – REQUESTED DATABASE FOR TRANSFER

Name of Alternative Database: _____
Email of Alternative Database: _____

SECTION 4 – DECLARATION & SUPPORTING IDENTIFICATION

To protect against fraudulent transfers, **please attach:**

- A copy of **valid photo identification** (passport or driving license)
- **Proof of address** (utility bill, council tax, or bank statement dated within the last 3 months)

SECTION 5 – FRAUD PREVENTION DECLARATION

In accordance with **Regulation 8(2)(a) of The Microchipping of Cats and Dogs (England) Regulations 2023**, and equivalent provisions in Wales, Scotland, and Northern Ireland, we are obligated to ensure that any transfer of a pet's microchip registration is **authorised by the legitimate keeper** and is not made **fraudulently or without their knowledge**.

"The database operator must take reasonable steps to ensure that the information entered into the database is accurate and not entered fraudulently."

By signing this form, I declare:

- I am the legal keeper of the pet described above OR
- I am acting on behalf of the legal keeper with appropriate authorisation
- The information I have provided is true and correct
- I understand that submitting false information may constitute fraud and could lead to prosecution

Signed: _____

Date: _____

SUBMISSION INSTRUCTIONS

In accordance with fraud prevention, we require a 'wet signature' to proceed with database transfer requests. Please return completed forms, along with copies of the required documents, by post to:

SMARTTRACE

108 OFFICE
372 OLD STREET
LONDON
EC1V 9LT

Incomplete forms or those without valid supporting documentation may delay your request. Transfer requests may take up to **10 working days** to process.